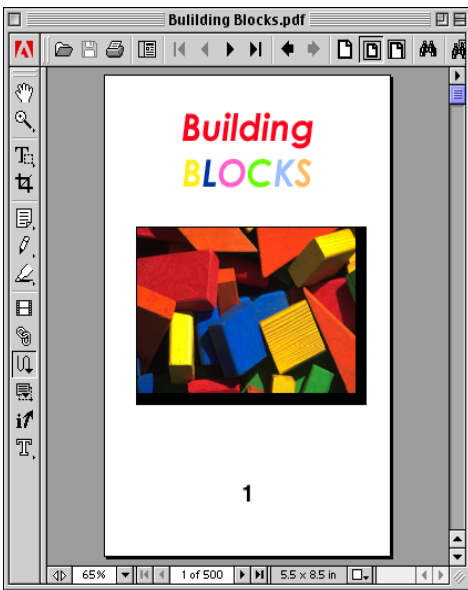


# CUT STACKS...



- 1) Open your PDF Document  
In this Example I have opened a 500 page document, 5.5" x 8.5" and I will create a 4up so I can CUT the document and STACK it on top of each other and these pages will be consecutive (e.g. page numbers 1-125 would be under each other, 126 would be on the same page as no. 1 under 126 and the pages would follow through 250 and so on...) final output to be printed on an A3 sheet (297mmx420mm).

*Note: I have chosen to take a document which is larger then the final output sheet to show you how easy this is to resize.*

- 2) To access Quite Imposing Plus, simply select **► Plug-Ins** and then **► Quite Imposing Plus** from Acrobat's Menu bar. Alternately, selecting **► Plug-Ins** from the Menu bar then **► Quite Imposing Plus ► Imposition control panel** as shown here.

- 3) Click **Shuffle pages** button.  
*A dialog box will appear.*

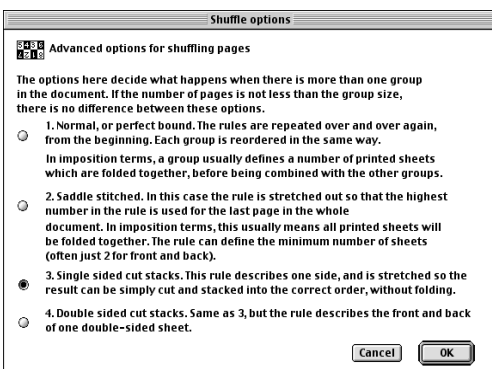
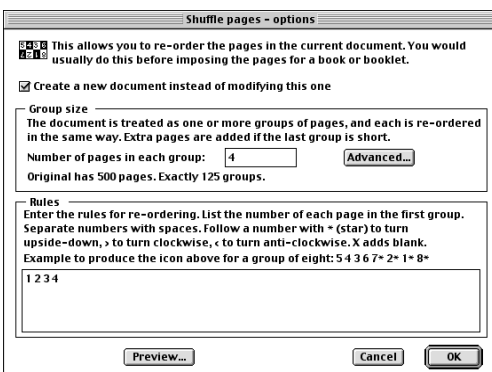
*Note: In this dialog we will ask you a series of questions and give you options that will work best for the particular job you are running.*

- 4) Check **Create a new document instead of modifying this one**

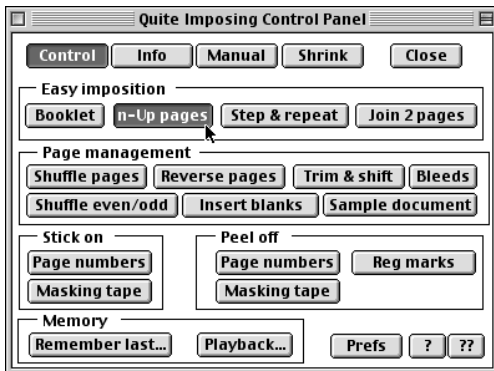
## Group size

Number of pages in each group **4**  
Now hold down the **SHIFT KEY** and then Click the **Advanced...** button  
You will now see 4 choices. For this job we will select **• 3. Single sided cut stacks.**

Click **OK** button



## CUT STACKS Continued

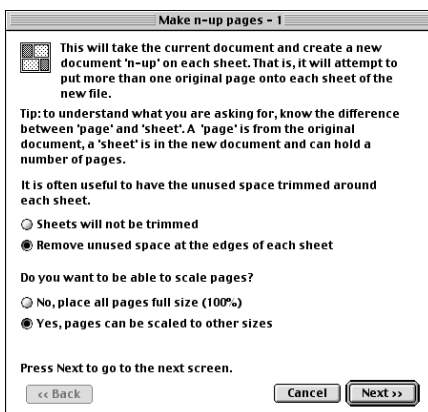


- 5) In the **Rules** section type in  
**1 2 3 4**

*Note: Don't forget to put a space after each number*

- 6) Click **OK** button
- 7) Now select **n-up pages** button

*Note: A dialog box will appear*

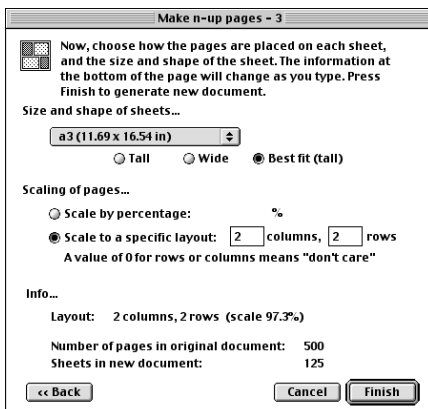


- Remove unused space at the edges of each sheet
- Yes, pages can be scaled to other sizes

Click **Next>>** button

- 8) Select • No margings or marks  
*Note: Graphic not shown*

- 9) Click **Next>>** button



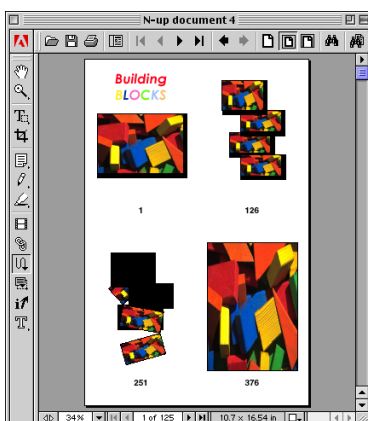
- 10) Sizes and shape of sheets  
Select **A3** from the pop-up • Best fit (tall)

Scaling pages

- Scale to a specific layout **2 columns 2 rows**

- 11) Click **Finish** button

- 12) You can now Print or Save your document.



*Final Note: If you need any help on setting up your particular signature. Please review our on-line help manual or contact us at [help@quite.com](mailto:help@quite.com)*

*We will be happy to assist you.*

– Quite Software Technical Support Team  
[www.quite.com](http://www.quite.com)